

TOWN OF OAKFIELD
REGULAR TOWN BOARD MEETING
FEBRUARY 10, 2026

ROLL

CALL: Supervisor Reding
Deputy Supervisor Lamb
Councilman Carroll
Councilman D’Alba
Councilman Hilchey

OTHERS

PRESENT: Town Clerk Haacke
Superintendent of Highways Schultz
Deputy Superintendent of Highways Muntz
CEO/ZEO Mikolajczyk
Sean Downey, Chief OFD
Greg Houseknecht, Chair of Town Planning Board
Jake Whiting, Town Attorney
Ray Smith, Resident
Marc Johnson, Resident
Katie Weaver, EDP

Supervisor Reding called the meeting to order at 6:30 pm, followed by the Pledge to the Flag.

Minutes of the January 20, 2026, Regular Board Meeting: MOTION Councilman D’Alba, second Councilman Hilchey to approve the minutes as written.

Ayes: Reding, Lamb, Carroll, D’Alba, Hilchey

MOTION CARRIED UNANIMOUS VOTE (5-0)

GREG HOUSEKNECHT—TOWN PLANNING BOARD

- Mr. Houseknecht passed a paper to the board; he did not give one to the clerk.
- Mr. Houseknecht requested a consultant or engineer to come in to review the work the Planning Board has done on the land development project thus far. Or take over as nobody on the planning has experience in this type of project.
- Mr. Houseknecht also requested that the current Land Development document be updated, as it is from 1992.

Supervisor Reding stated that we owe Mr. Dilcher a conversation. CEO/ZEO Mikolajczyk and he met with Jeremy DeLyser from Clark Patterson Lee, the Town Engineers regarding updating the land development document, however that is at least a six-month process.

KATIE WEAVER—EDP SOLAR

- Going to submit the NO1.
- Complete application to be submitted in April.

MARC JOHNSON—RESIDENT

- Mr. Johnson lives in the vicinity of the proposed land development area; his concerns are outlined in the attached document.
- Mr. Johnson just wants to ensure that all the boxes are checked before the project goes too far.

JAKE WHITING—TOWN ATTORNEY

- Mr. Whiting introduced himself to the board.

CEO/ZEO

- Mr. Mikolajczyk's report is available for review during regular business hours.

SUPERINTENDENT OF HIGHWAYS

ROADWORK UPDATE

Keeping roads plowed and salted.

Pushed back snowbanks with loaders.

BUILDINGS & GROUNDS:

N/A

CEMETERIES:

N/A

PARKS:

N/A

EQUIPMENT UPDATE:

Had to get a fan motor for 202

MISCELLANEOUS:

N/A

Councilman Carroll inquired how we are doing on salt. Superintendent Schultz stated he is debating on ordering an additional 200 ton, he doesn't feel it would be a problem getting it should he decide to do so.

TOWN CLERK

ABSTRACT 2-2026: MOTION Deputy Supervisor Lamb, second Councilman Carroll to authorize the following:

General Fund	3778-3801	\$329,600.13
Part Town B	416-419	\$ 2,025.98
Highway DA	1357-1364	\$ 4,414.54
Highway DB	502-1359	\$ 3,956.02
Cap Water/Sewer	79-80	\$101,364.80
	TOTAL	\$441,361.47

Ayes: Reding, Lamb, Carroll, D’Alba, Hilchey

MOTION CARRIED UNANIMOUS VOTE (5-0)

RESOLUTION NO. 14-2026—TRANSFER FUNDS FROM WATER DISTRICT 5 TO GENERAL FUND

Deputy Supervisor Lamb offered the following:

WHEREAS in the year 2020, the Town of Oakfield funded the Water District 5 project through General Fund,

BE IT RESOLVED the debt service for the year 2026, a sum of \$2250.99 will be transferred from NYCLASS Water District 5 to NYCLASS Money Market, to cover the 2026 payment on said obligation.

Second: Councilman Carroll

Ayes: Reding, Lamb, Carroll, D’Alba, Hilchey

APPROVED UNANIMOUS VOTE (5-0)

RESOLUTION NO. 15-2026—RESOLUTION ACKNOWLEDGING THAT THE REQUIRED AUDIT OF THE COURT RECORDS AND DOCKETS WAS CONDUCTED

Councilman D’Alba offered the following:

WHEREAS, Section 2019-a of a Uniform Justice Court Act requires that Town Justices annually provide their court records and dockets to their respective Town Auditing Board, and that such records be audited and that fact be entered into the minutes of the Board’s proceedings; and

WHEREAS, an audit was conducted of the Town Justices records and dockets by the Town of Oakfield Audit Committee, which is Deputy Supervisor Matthew Lamb and Supervisor Dustin Reding.

NOW, THEREFORE, BE IT RESOLVED, the Oakfield Town Board hereby acknowledges that the required audit of the Court Records and Dockets was conducted

and hereby directs the Supervisor to forward a copy of the audit report along with a copy of this resolution to the Chief Internal Auditor, NYS Unified Court System, 2500 Pond View, Suite LL01, Castleton-on-Hudson, NY 12033.

Second: Councilman Hilchey

Ayes: Reding, Lamb, Carroll, D’Alba, Hilchey

APPROVED UNANIMOUS VOTE (5-0)

Reversed a tax payment because the check was marked “fraudulent” by the bank.

Transferred \$12,000.00 from HWDA NYCLASS to Sick Time Reserve NYCLASS as per the 2026 budget.

BETA setup for Williamson Law Book is installed in the clerk’s office, and we are working on training and ensuring everything looks proper.

Easter Egg Hunt is scheduled for March 28th in Elroy D. Parkins Park.

Father/Daughter dance was a success; changes are coming next year.

The Town Clerk and Deputy Town Clerk had a conference call with Permittum, the company that manages the town’s vital record request. They are building an online dog registry/renewal platform. This should be up and running before the dog licenses are due in June.

Applied to RIT (Rochester Institute of Technology) for a semester of Cybersecurity analysis. This is a free service where students in the cyber field work with us to show vulnerability and how to correct any issues. We will hear back sometime this summer if we get selected for the program.

Year-end reports for Baldwin Business Services are almost complete.

Rural Development year-end reports will be complete by the end of next week.

SUPERVISOR

MOTION Councilman Carroll, second Deputy Supervisor Lamb to approve the Supervisor’s report as written.

Ayes: Reding, Lamb, Carroll, D’Alba, Hilchey

MOTION CARRIED UNANIMOUS VOTE (5-0)

COMMITTEE REPORTS

AUDIT COMMITTEE—Supervisor Reding and Deputy Supervisor Lamb conducted the Justice Audit requirement for the year 2025.

BETTERMENT COMMITTEE—Supervisor Reding attending the last meeting with OBC, it was a way to introduce himself and open lines of communication. The committee stated how appreciative they are of the Highway Department.

VILLAGE BOARD MEETING—Supervisor Reding and Councilman D’Alba attended the Village board meeting.

SCHOOL TAX COLLECTION—Supervisor Reding, Town Clerk Haacke, and Village Clerk Kim Staniszewski will attend a meeting at OACS on February 12th at 9:00 am, to discuss the possibility of collecting school taxes at the town and village offices.

SEAN DOWNEY—OAKFIELD VOLUNTEER FIRE DEPARTMENT CHIEF

Chief Downey wanted to come to give a short report.

Listed calls that they responded.

Completed Sexual harassment training as required.

Physicals are complete.

GAM will hold a meeting on county fire study.

NEW BUSINESS

RESOLUTION NO. 16-2026—APPROVAL OF ATTORNEY HOURLY RATE

Councilman Hilchey offered the following:

BE IT RESOLVED, that the Town of Oakfield has appointed Jake Whiting as the town attorney at a rate of \$200.00 per hour.

Second: Councilman D’Alba

Ayes: Reding, Lamb, Carroll, D’Alba, Hilchey

APPROVED UNANIMOUS VOTE (5-0)

POLICY/REVIEW

Supervisor Reding stated that we will be reviewing and creating policies beginning next month.

SOLAR PILOT/HOST AGREEMENT

Supervisor Reding is in contact with the Solar Attorney, Dwight Kanyuck regarding when the town may expect a payment. It is unclear at this time but could come as soon as 2027 or as late as 2028. The supervisor plans to follow up to get a more definitive timeline.

ADJOURNMENT: MOTION Deputy Supervisor Lamb, second Supervisor Reding to adjourn the meeting at 7:10 pm.

Respectfully submitted,

Melissa M. Haacke,
Town Clerk