

**TOWN BOARD
TOWN OF OAKFIELD
JANUARY 5, 2026**

ROLL

CALL: Supervisor Reding
Deputy Supervisor Lamb
Councilman Carroll
Councilperson D’Alba
Councilman Hilchey

OTHERS

PRESENT: Town Clerk Haacke
Superintendent of Highways Schultz
Disaster Coordinator Graham
CEO/ZEO Mikolajczyk
Jackie Davis, Resident
Tori Davis, Resident
Riley Davis, Resident
Lauren Hamm, Alabama Resident
Brooke Reding, Resident
Josie Reding, Resident
Makena Reding, Resident

Councilman Carroll called the meeting order at 4:00 pm; followed by the Pledge to the Flag.

OATH OF OFFICE FOR NEW TOWN BOARD MEMBERS

APPOINT JOEL R. D’ALBA TO FILL UNEXPIRED TERM

MOTION Deputy Supervisor Lamb, second Councilman Hilchey to appoint Joel R. D’Alba to fill the unexpired seat on the Town Board.

Ayes: Reding, Lamb, Carroll, Hilchey

MOTION CARRIED UNANIMOUS VOTE (4-0)

SWEAR IN JOEL R. D’ALBA

SALARY SCHEDULE a motion was by Deputy Supervisor Lamb, seconded by Councilman Carroll and carried by unanimous vote to approve the following Salary Schedule:

	2025	2026
Supervisor	10,227.00	10,227.00
Councilman (4) each	3,438.75	3,610.75
Town Clerk	40,007.00	42,007.00
Town Tax Collection	2,315.00	2,430.00
Registrar	819.00	860.00
Justice I	14,719.00	15,455.00
Justice II	14,719.00	15,455.00

Court Clerk I	15,000.00	15,750.00
Court Clerk II	0.00	6,000.00
Highway Superintendent	80,472.00	84,495.00
Deputy Highway Superintendent	5,460.00	5,733.00
Admin. Asst. HW Super.	15,057.00	15,810.00
Parks Administrator Srv	2,562.00	2,690.00
Cemetery Administrator Srv	2,100.00	2,205.00
Assessor	22,822.00	23,963.00
Zoning Officer	5,242.00	5,515.00
Code Officer	5,252.00	5,515.00
Baldwin Business Service	19,000.00	19,600.00
Highway-MEO	29.25 Hr.	30.00 Hr.
Full Time Laborer II	21.00 Hr.	21.75 Hr.
Deputy Town Clerk I	25,000.00	26250.00
Deputy Town Clerk II	0.00	0.00

Ayes: Reding, Lamb, Carroll, D’Alba, Hilchey
MOTION CARRIED UNANIMOUS VOTE (5-0)

APPOINTMENTS: The following appointments were submitted for approval:

- A. **Monthly Meeting-** Second Tuesday of every month @ 6:30 pm
- B. **Planning Board Meeting** Fourth Tuesday of every month (as needed)
- C. **Official Newspaper-** The Daily News
- D. **Bank Depository-** Bank of Castile & NYCLASS
- E. **Deputy Supervisor-** Councilman Lamb
- F. **Town Zoning Officer-** Mark A. Mikolajczyk
- G. **Code Enforcement Officer-** Mark A. Mikolajczyk
- H. **Zoning Board of Appeals-** Jay Wolcott and Sean Meeder
- I. **Planning Board-** None
- J. **Attorney-** TBD
- K. **BAR** Sarah Weisbeck
- L. **Mileage-** current is 0.725 cents per mile (IRS rate) Subject to change if IRS updates during the year.
- M. **Surplus Funds-**The Supervisor is directed to invest surplus funds, not to exceed current expenses using area banks.
- N. **Fuel-**The Highway Superintendent is authorized to purchase fuel from any source in case of emergency.
- O. **Buildings & Grounds Administrator-** Michael W. Schultz
- P. **Administrative Assistant to HW Super.** Melissa M. Haacke
- Q. **Parks Administrator-** Michael W. Schultz
- R. **Cemetery Administrator-** Michael W. Schultz
- S. **Utilities-**The Supervisor is authorized to pay all utilities and other invoices to take advantage of due dates.
- T. **Tools-**the Highway Superintendent is authorized to purchase small supplies and tools needed not to exceed \$6,000.00 total for the year 2026.
- U. **Town Clerk’s Office Hours-**7:30AM-4PM Monday-Friday during the month of January. The Clerk’s office will be open Saturday, January 31st, 9AM to Noon, further the Town Clerk’s office will resume the 4-day work week beginning in February and remaining thru December, 7:30AM-4PM.
- V. **Town Clerk’s Deputy I** Sandra M. Baubie

- W. **Registrar-** Melissa M. Haacke
- X. **Town Tax Collector-** Melissa M. Haacke
- Y. **Adult Culture & Recreation Administrator-** Melissa M. Haacke
- Z. **Holidays & Sick Days-**the list of holidays in the men’s contract, sick days and vacation days will be observed by Town Highway Employees
- AA. **Examination of Books-**The annual examination of books will be set by the Audit Committee.
- BB. **Disaster Coordinator-** Thomas A. Graham

A **motion** was made by Councilperson D’Alba, seconded by Deputy Supervisor Lamb and carried by unanimous vote to approve the appointments above.

A ROLL CALL Vote went as follows:

Supervisor Reding	Aye
Deputy Supervisor Lamb	Aye
Councilman Carroll	Aye
Councilperson D’Alba	Aye
Councilman Hilchey	Aye

PASSED (5-0)

COMMITTEE APPOINTMENTS for 2026 are as follows:

1. **Insurance-** Supervisor Reding/Councilman Carroll
2. **Highway-** Councilman Hilchey/Councilman D’Alba
3. **Personnel-** Supervisor Reding/Councilman Hilchey
4. **Bldg. & Grounds-** Councilman Carroll/Councilman Hilchey
5. **Water-** Supervisor Reding/Deputy Supervisor Lamb
6. **Fire Budget Liaison-**Supervisor Reding/Councilman D’Alba
7. **Audit-** Supervisor Reding/Deputy Supervisor Lamb
8. **Solar** Supervisor Reding/Deputy Supervisor Lamb
9. **Bookkeeper-** Baldwin Business Service, Nunda, NY
10. **GAM Rep.-** Supervisor Reding/Deputy Supervisor Lamb
11. **Village Liaison** Supervisor Reding/Councilman D’Alba
12. **OACS Liaison** Supervisor Reding/Deputy Supervisor Lamb
13. **Comprehensive Strategic Planning** ALL

A **motion** was made by Councilman Carroll, seconded by Deputy Supervisor Lamb and carried by unanimous to approve the committee appointments as submitted.

Ayes: Reding, Lamb, Carroll, D’Alba, Hilchey

MOTION carried (5-0)

RESOLUTION NO. 1-2026—REMOVAL AND ADDITION TO NYCLASS ACCOUNTS

Deputy Supervisor Lamb offered the following:

BE IT RESOLVED, the following former Board Members, Kim E. Wolcott and Town Supervisor, Matthew E. Martin, be **removed** for the NYCLASS account and all subaccounts,

BE IT FURTHER RESOLVED, that newly elected Town Supervisor, Dustin T. Reding, and newly elected Board Members Matthew A. Lamb, Joel R. D’Alba, and Peter J. Hilchey be added to the NYCLASS account and all subaccounts.

Second: Councilman D’Alba
Ayes: Reding, Lamb, Carroll, D’Alba, Hilchey
APPROVED UNANIMOUS VOTE (5-0)

RESOLUTION NO.2-2026-REMOVALS AND ADDITIONS TO BANK ACCOUNTS AT TOMPKINS BANK OF CASTILE

Councilman Carroll offered the following:

BE IT RESOLVED that the following names are to be **REMOVED** from the bank accounts at Tompkins Bank of Castile, Batavia NY:

CAROL L. GLOR:

7314	Water District 9
7339	Water District 11
7346	Highway DB Roads
4510	Justice Graham
3906	Justice Baker
4268	Trust & Agency
4275	Main Checking Account
4318	Justice Account (Supervisor)
4357	Water District 2
4364	Water District 3
4371	Townlines Water District WD6
4396	Water District 4
4407	Water District 5
4414	Money Market
4421	Water District 7
4389	Building Expansion
4439	Highway DA
8447	Water District 10

MATTHEW E. MARTIN:

4268	Trust & Agency
4275	Main Checking Account
4318	Justice Account (Supervisor)
4357	Water District 2
4364	Water District 3
4371	Townlines Water District WD6
4396	Water District 4
4407	Water District 5
4414	Money Market
4421	Water District 7
4389	Building Expansion
4439	Highway DA
8447	Water District 10

Kim E. Wolcott

4268	Trust & Agency
4275	Main Checking Account
4318	Justice Account (Supervisor)
4357	Water District 2
4364	Water District 3
4371	Townlines Water District WD6
4396	Water District 4
4407	Water District 5
4414	Money Market
4421	Water District 7
4389	Building Expansion
4439	Highway DA
8447	Water District 10

BE IT FURTHER RESOLVED the following names are to be **ADDED** to following accounts:

DUSTIN T. REDING:

7314	Water District 9
7339	Water District 11
7346	Highway DB Roads
4510	Justice Graham
3906	Justice Baker
4268	Trust & Agency
4275	Main Checking Account
4318	Justice Account (Supervisor)
4357	Water District 2
4364	Water District 3
4371	Townlines Water District WD6
4396	Water District 4
4407	Water District 5
4414	Money Market
4421	Water District 7
4389	Building Expansion
4439	Highway DA
8447	Water District 10

MATTHEW A. LAMB:

7314	Water District 9
7339	Water District 11
7346	Highway DB Roads
4510	Justice Graham
3906	Justice Baker
4268	Trust & Agency
4275	Main Checking Account

4318	Justice Account (Supervisor)
4357	Water District 2
4364	Water District 3
4371	Townlines Water District WD6
4396	Water District 4
4407	Water District 5
4414	Money Market
4421	Water District 7
4389	Building Expansion
4439	Highway DA
8447	Water District 10

JOEL R. D'ALBA

7314	Water District 9
7339	Water District 11
7346	Highway DB Roads
4510	Justice Graham
3906	Justice Baker
4268	Trust & Agency
4275	Main Checking Account
4318	Justice Account (Supervisor)
4357	Water District 2
4364	Water District 3
4371	Townlines Water District WD6
4396	Water District 4
4407	Water District 5
4414	Money Market
4421	Water District 7
4389	Building Expansion
4439	Highway DA
8447	Water District 10

Second: Deputy Supervisor Lamb

Ayes: Reding, Lamb, Carroll, D'Alba, Hilchey

APPROVED UNANIMOUS VOTE (5-0)

The January Town Board Meeting will be held on January 20, 2026.

With no further business to come before the Board, a **motion** was made by Councilman Hilchey, seconded by Councilman D'Alba, and carried by unanimous vote to adjourn at 4:30 pm.

Respectfully submitted,

Melissa M. Haacke,
Town Clerk