

TOWN OF OAKFIELD
REGULAR TOWN BOARD MEETING
JANUARY 20, 2026

ROLL

CALL: Supervisor Reding
Deputy Supervisor Lamb
Councilman Carroll
Councilman D’Alba
Councilman Hilchey

OTHERS

PRESENT: Town Clerk Haacke
Superintendent of Highways Schutlz
Deputy Superintendent of Highways Muntz
Assessor Flansburg
CEO/ZEO Mikolajczyk
Ray Smith, Resident
Laurie Nanni, Oakfield Historical Society
Katie Weaver, EDP
Marc Johnson, Resident
Jamie Lindsley, Oakfield Betterment Committee
Tom, Oakfield Betterment Committee
Garrett Orange, Solar Rep
Dan Coughlin, Town of Elba Supervisor
Jonathan O’Donnell, Solar Rep

Supervisor Reding called the meeting to order at 6:30 pm, followed by the Pledge of the flag.

Minutes of the December 12, 2025, Regular Town Board Meeting: MOTION Deputy Supervisor Lamb, second Councilman D’Alba to approve the minutes as written:
MOTION Councilman Hilchey, second Deputy Supervisor Lamb to approve the minutes of the Year End Meeting as written
MOTION Deputy Supervisor Lamb, second Councilman Hilchey to approve the minutes of the Organizational Meeting as written.
Ayes: Reding, Lamb, Carroll, D’Alba, Hilchey
MOTIONS CARRIED UNANIMOUS VOTE (5-0)

KATIE WEAVER—EDP SOLAR

- Finishing up cultural survey this month, once they are done, we'll finalize the layout and share with the town in February
- EDP will be sending out a revised consultation letter to all the towns regarding compliance with local laws this month
- Towns should expect the Notice of Intent to file our ORES permit application in February for an early April filing
- EDP open to going through an informal site plan review process while the state is reviewing our ORES permit application

LAURIE NANNI—OAKFIELD HISTORICAL SOCIETY

- Audit is scheduled
- 2026 display for 250th birthday; Oakfield through the year
- Mystery house Monday on Facebook is very popular
- Organizing speakers for meetings
- Planning the "History Comes Alive" event for this year
- Many genealogies requested
- 65 people visited the Historical Society during Christmas in the Village
- We received a grant from USG for \$5000.00; we need to replace the porch and lift

JAMIE LINDSLEY—OAKFEILD BETTERMENT COMMITTEE

- Thanked the town board for support
- Many events scheduled for 2026
- Earth Day Cleanup
- Planning something for the 250th birthday
- Labor Daze
- Halloween Party
- Christmas in the Village

Hoping for continued support from the town and would appreciate any feedback.

DAN COUGHLIN—TOWN OF ELBA SUPERVISOR

- Wanted to introduce himself to the board
- Continue to work together

JJ O'Donnell—Primoris Solar Group

- Activities are currently suspended due to weather
- Looking forward to starting again in March

Deputy Supervisor Lamb stated that he had a concern regarding the PILOT. Mr. O'Donnell stated that he believed the PILOT payments kicked in when the project hit 20 megawatts.

Assessor Flansburg injected that the PILOT does not state that. Mr. O'Donnell will investigate this. Deputy Supervisor Lamb said we may want to investigate revisiting the PILOT agreement if what you're saying isn't so.

As a side note, Mr. O'Donnell stated that if there is any event or need in the community that Primoris may contribute, please contact Shelly. CEO/ZEO Mikolajczyk stated that he has her contact information.

RAY SMITH—RESIDENT

- Mr. Smith stated that he has concerns about Mr. Mikolajczyk being paid by Greenbacker while he is collecting a salary from the town
- Mr. Smith went further in saying that two other residents are reporting misinformation to Mr. Mikolajczyk regarding what he is hauling for his business. This includes road usage as stated within the solar project.
- Mr. Smith feels he is being targeted.

CEO/ZEO

Mr. Mikolajczyk's report is available for review during regular business hours.

ASSESSOR

- The first round of numbers for 2026, waiting for state to submit their numbers to compare.

SUPERINTENDENT OF HIGHWAYS

ROADWORK UPDATE

Keeping roads plowed and salted

Christmas trees are down and gone, everything is picked up

Fighting wind and down trees

Chipped trees on town roads

BUILDINGS & GROUNDS:

N/A

CEMETERIES:

1 cremation

PARKS:

N/A

EQUIPMENT UPDATE:

Couple problems with sensors, but otherwise all good

MISCELLANEOUS:

N/A

TOWN CLERK

Abstract 1-2026: MOTION Deputy Supervisor Lamb, second Councilman Carroll to authorize the following:

General Fund	3741-3777	\$62,631.44
Part Town B	414-415	\$ 1,036.00
Highway DA	1342-1356	\$11,008.51
Highway DB	498-501	\$ 1,073.47
Sewer	7	\$ 576.00
	TOTAL	\$76,325.42

Ayes: Reding, Lamb, Carroll, D’Alba, Hilchey
MOTION CARRIED UNANIMOUS VOTE (5-0)

RESOLUTION NO. 3—WEBSITE EDIT/REDESIGN

Supervisor Reding offered the following:

BE IT RESOLVED the town board authorizes a budget not to exceed \$1500.00 for a website edit/redesign element: update and modernize including WordPress, Transfer content to new themes.

Second: Deputy Supervisor Lamb

Ayes: Reding, Lamb, Carroll, D’Alba, Hilchey

APPROVED UNANIMOUS VOTE (5-0)

RESOLUTION NO. 4 -2026—TOWN CLERK’S YEAR END REPORT 2025

Councilman Hilchey offered the following:

WHEREAS, the Town Clerk has submitted the 2025 Year End Clerk’s Report as submitted and is accepted into the minutes and attached hereto.

Second: Deputy Supervisor Lamb

Ayes: Reding, Lamb, Carroll, D’Alba, Hilchey

APPROVED UNANIMOUS VOTE (5-0)

RESOLUTION NO. 5—WILLIAMSON LAW SOFTWARE PROPOSAL

Deputy Supervisor Lamb offered the following:

BE IT RESOLVED the town board authorizes a budget not to exceed \$11,950.00 for the Town Clerk Software Program with abstract.

BE IT FURTHER RESOLVED the town board authorizes a budget not to exceed \$895.00 for the Clerk QuickPay Credit Card Payment Portal

Second: Supervisor Reding

Ayes: Reding, Lamb, Carroll, D’Alba, Hilchey

APPROVED UNANIMOUS VOTE (5-0)

RESOLUTION NO. 6-2026—DECLARATION OF SURPLUS PROPERTY

Deputy Supervisor Lamb offered the following:

BE IT RESOLVED, that the Town Board of the Town of Oakfield declares two (2) ASUS Notebook laptop computers, purchased in the year 2013, as surplus property and will dispose of the computers through Millennium Computers, Batavia, NY.

Second: Councilman Carroll

Ayes: Reding, Lamb, Carroll, D’Alba, Hilchey

APPROVED UNANIMOUS VOTE (5-0)

RESOLUTION NO. 7-2026—DISPOSTION OF TOWN RECORDS FOLLOW LGS-1 GUIDNELINES

Deputy Supervisor Lamb offered the following,

BE IT RESOLVED that the Town Board authorized the Records Management Officer, Melissa M. Haaacke, to dispose of records within DocuWare from January 1, 2016- December 31, 2022, in accordance with NYS Archives LGS-1 guidelines.

BE IT FURTHER RESOLVED a copy of the disposed records will be kept on file.

Second Councilman D’Alba

Ayes: Reding, Lamb, Carroll, D’Alba, Hilchey

APPROVED UNANIMOUS VOTE (5-0)

The Cider Solar Tax Equity resolution is tabled until the town board can have the attorney investigate this and get more information.

RESOLUTION NO. 8-2026—CONTRACT FOR SHARED SERVICES

Councilman Hilchey offered the following:

WHEREAS the Town Board of the Town of Oakfield approves the request of the Superintendent of Highways, Michael W. Schultz, to grant the Highway Superintendent of the Town of Oakfield the power to enter contracts for Shared Services on behalf of the Town of Oakfield as it becomes necessary.

Second: Deputy Supervisor Lamb

Ayes: Reding, Lamb, Carroll, D’Alba, Hilchey

APPROVED UNANIMOUS VOTE (5-0)

RESOLUTION NO. 9-2026—AGREEMENT FOR EXPENDITURE FOR HIGHWAY MONIES

Supervisor Reding offered the following:

AGREEMENT between the Town Superintendent of Highways of the Town of Oakfield Genesee County, New York, and the undersigned members of the Town Board.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that money levied and collected in the Town of Oakfield for the repair and improvements of highways, and received from the State for State Aid for the repair and improvements of highways, shall be extended as follows:

1. GENERAL REPAIRS. The sum of \$74,000.00 shall be set aside to be expended for primary work and general repairs upon 20.21 miles of town highways, including sluices, culverts, and bridges having a span of less than five feet and boardwalks or the renewal thereof.
2. PERMANENT IMPROVEMENTS. The following sums shall be set aside to be expended for the permanent improvements of town highways:
 - a. On the road commencing at ALL TOWN OWNED ROADS, a distance of 20.21 miles.
There shall be expended not over the sum of \$123,391.00.

Executed in triplicate on this 13th day of January 2026

Supervisor _____ Councilperson _____

Councilperson _____ Councilperson _____

Councilperson _____

Town Superintendent of Highways _____

Witnessed by Town Clerk _____

Dated January 20, 2026

NOTE: This Agreement should be signed in triplicate by a majority of the Town Board and by the Town Superintendent of Highways. One copy must be filed in the Town Clerk's office,

one in the County Superintendent of Highway's office, and one retained by the Superintendent of Highways.

Second: Councilman Carroll

Ayes: Reding, Lamb, Carroll, D'Alba, Hilchey

APPROVED UNANIMOUS VOTE (5-0)

RESOLUTION NO. 10-2026—2025 ANNUAL CEMETERY REPORT

Deputy Supervisor Lamb offered the following:

BE IT RESOLVED the Town Board of the Town of Oakfield accepts the 2025 Cemetery report as submitted and attached hereto.

Second: Councilman Hilchey

Ayes: Reding, Lamb, Carroll, D'Alba, Hilchey

APPROVED UNANIMOUS VOTE (5-0)

RESOLUTION NO. 11-2026—REQUEST FOR HIGHWAY SCHOOL

Deputy Supervisor Lamb offered the following:

January 20, 2026

Request for Schools:

Superintendent of Highways, Michael W. Schultz requests Town Board approval to attend Highway Superintendents Schools, Highway Superintendents Fall Conference and any other school, seminar or training sessions pertaining to the position of Town of Oakfield Superintendent of Highways.

Michael W. Schultz

Town of Oakfield

Superintendent of Highways

Second: Councilman Hilchey

Ayes: Reding, Lamb, Carroll, D'Alba, Hilchey

CARRIED UNANIMOUS VOTE (5-0)

RESOLUTION NO. 12-2026—TRANSFER INTO HIGHWAY EQUIPMENT RESERVE

Supervisor Reding offered the following:

WHEREAS the Highway Department, being conscious of the budget, has a fund balance for the year 2025.

NOW, THEREFORE, BE RESOLVED THAT the Town Board of the Town of Oakfield authorizes \$50,000.00 (From NYCLASS DA \$20,000.00 and NYCLASS DB \$30,000.00) to be transferred into the Highway Equipment Reserve account of NYCLASS.

Second: Deputy Supervisor Lamb

Ayes: Reding, Lamb, Carroll, D’Alba, Hilchey

APPROVED UNANIMOUS VOTE (5-0)

RESOLUTION NO. 12-2026—OFFICIAL UNDERTAiking OF MUNICIPAL OFFICERS

Supervisor Reding offered the following:

OFFICIAL UNDERTAiking OF MUNICIPAL OFFICIALS

WHEREAS various sections of New York State Town Law and Public Officers Law require that certain officials execute and Official Undertaking; and

WHEREAS we, the Town Board of the Town of Oakfield hereby require the Supervisor, Town Clerk, Tax Collector, Town Justice, and Highway Superintendent to execute said Official Undertaking as required by said law.

NOW, THEREFORE BE IT RESOLVED that we, the Town Board of the Town of Oakfield approve the document entitled “Town of Oakfield Official Undertaking of Municipal Officers” as to its form and manner of execution and the sufficiency of the insurance, and

BE IT FURTHER RESOLVED that said Official Undertaking containing the notarized signatures of those named municipal officials be filed in the Office of the Town Clerk, as well as the original copies of the insurance policies indicating the sufficiency of the sureties to indemnify the Town against losses which may arise from failure of such officials to properly discharge their duties.

TOWN OF OAKFIELD

OFFICIAL UNDERTAiking OF MUNICIPAL OFFICERS

WHEREAS Dustin T. Reding, of the Town of Oakfield, County of Genesee, New York, has been elected to the Office of Supervisor of the Town of Oakfield, and

WHEREAS Matthew A. Lamb, of the Town of Oakfield, County of Genesee, New York, has been elected to the Office of Councilperson of the Town of Oakfield, and

WHEREAS Peter J. Hilchey, of the Town of Oakfield, county of Genesee, New York, has been elected to the Office of Councilperson of the Town of Oakfield, and

WHEREAS Charles Carroll, of the Town of Oakfield, county of Genesee, New York, has been elected to the Office of Councilperson of the Town of Oakfield, and

WHEREAS **Joel R. D’Alba**, of the Town of Oakfield, county of Genesee, New York, has been appointed to the Office of Councilperson of the Town of Oakfield, and

WHEREAS **Melissa M. Haacke**, of the Town of Oakfield, County of Genesee, New York, has been elected to the Office of Town Clerk of the Town of Oakfield, and

WHEREAS **Melissa M. Haacke**, of the Town of Oakfield, County of Genesee, New York, has been appointed to the Office of Town Tax Collector of the Town of Oakfield, and

WHEREAS **Sandra M. Baubie**, of the Town of Oakfield, County of Genesee, New York, has been appointed to the office of Deputy Town Clerk of the Town of Oakfield, and

WHEREAS **Thomas A. Graham**, of the Town of Oakfield, County of Genesee, New York, has been elected to the Office of Town Justice of the Town of Oakfield, and

WHEREAS, **Randy Baker**, of the Town of Oakfield, County of Genesee, New York, has been elected to the Office of Town Justice of the Town of Oakfield, and

WHEREAS **Michael W. Schultz**, of the Town of Oakfield, County of Genesee, New York, has been elected to the Office of Superintendent of Highways of the Town of Oakfield, and

NOW, THEREFORE, we as respective officers above, do hereby undertake with the Town of Oakfield that we will faithfully perform and discharge the duties of our office, and will promptly account for and pay over all money or property received as a Town Officer, in accordance with the law; and

This undertaking of the Town Supervisor is further conditioned upon that he will well and truly keep, pay over and account for all money and property, including any special district funds, belonging to the Town and coming into his hands as Supervisor; and

This undertaking of the Town Clerk is further conditioned that she will well and truly keep, pay over and account for all money and property coming into her hands as such Town Clerk; and

This undertaking of the Tax Collector is further conditioned that she will well and truly keep, pay over and account for all money and property coming into her hands as such Tax Collector; and

This undertaking of the Town Justice is further conditioned that he will well and truly keep, pay over and account for all money and property coming into her hands as such Town Justice; and

The Town does and shall maintain insurance coverage, presently with NYMIR Insurance, in the sum of \$1,000,000.00 for the Tax Collector, Supervisor and Town Clerk to indemnify against losses through the failure of the officers, clerks and employees covered thereunder faithfully to perform their duties or to account properly for all monies or

property received by virtue of their positions or employment, and through fraudulent or dishonest acts committed by the officers, clerks and employees covered thereunder.

Dated: January 20, 2026

Town of Oakfield

Town Supervisor	Town Clerk
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Tax Collector	Town Justice
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Highway Superintendent	Councilman
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Councilman	Councilman
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Councilman	Deputy Town Clerk
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STATE OF NEW YORK:

:SS:

COUNTY OF GENESEE

On the _____ day of _____, 20 ____ before me, the undersigned, a Notary Public in and for said State, personally appeared _____, personally known to me or provided me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by this signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

NOTARY PUBLIC – STATE OF NEW YORK

The Town Board of the Town of Oakfield approved the foregoing undertaking as to its form and manner and the sufficiency of the surety, by resolution adopted on January 20, 2026.

STATE OF NEW YORK:

:SS:

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NOTARY PUBLIC – STATE OF NEW YORK

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Second: Councilman D’Alba
Ayes: Reding, Lamb, Carroll, D’Alba, Hilchey
APPROVED UNANIMOUS VOTE (5-0)

RESOLUTION NO. 13-2026—EMCOR PROPOSAL FOR PREVENTATIVE MAINTENANCE

Supervisor Reding offered the following:

BE IT RESOLVED the town board will accept the proposal for preventative maintenance on the HVAC system and Domestic Hot Water Tank with EMCOR, as this proposal for \$7,218.00 saves the town \$357.00 over the previous provider.

Second: Deputy Supervisor Lamb

Ayes: Reding, Lamb, Carroll, D’Alba, Hilchey

APPROVED UNANIMOUS VOTE (5-0)

My office continues to collect taxes, waiting on escrows to come in.

GCEDC UPDATE

- Deputy Supervisor and Councilman Hilchey attended the meeting
- Bradley Wells presented on Data Center
- They plan to start at the STAMP site in April
- They will be taking over the Plug Power facility

VILLAGE LIAISON

- Supervisor Reding plans to attend the Village board meeting in February
- Going to make it a point to go to board meeting at least quarterly
- Will be planning meetings with the mayor and building a relationship

AUDIT COMMITTEE

- The Justice Audit will be conducted February 2nd
- Will schedule the clerk’s audit soon

OLD BUSINESS

- Looking to join the Chamber of Commerce, getting information

NEW BUSINESS

NEW TOWN ATTORNEY

MOTION Councilman D’Alba, second Councilman Hilchey to appoint Jake Whiting as the Town Attorney for services from January 20, 2026, to December 31, 2026.

Second: Reding, Lamb, Carroll, D’Alba, Hilchey

APPROVED UNANIMOUS VOTE (5-0)

WREATH INITIATIVE

- The Town Clerk is looking into joining Wreaths Across America
- This program extends beyond the national wreath laying ceremony
- It is a fully volunteer program

- We would reach out to the school and other organizations to lay wreaths

NEWLY ELECTED OFFICIALS TRAINING

- Supervisor Reding and Councilman Hilchey will be attending the Newly Elected Official training through the NYSAOT

COMMUNICATION

- Supervisor Reding will send weekly emails to update everyone on what happened during the week
- Regular emails will be sent regarding upcoming events or action items
- Looking forward to the updated website to reach the community and to have a great place for residents to look for information
- The Supervisor will contribute to the Village Newsletter as well as the Clerk
- We will look at the possibility of a Town newsletter in the future
- Staff appreciation, the Supervisor and board thanked the Highway crew for their long hours and hard work this past week
- Supervisor Reding will contact the school and set a meeting to discuss bringing school tax collection here

LAND DEVELOPMENT

- The Chairman of the Planning Board did not attend to present the Planning Board findings thus far

SOLAR LIAISON

- Mr. Mikolajczyk stated that he submitted for his solar work
- Deputy Supervisor Lamb stated that since the contract was signed by the previous supervisor, we will pay this; however, something seems off about this, and we will take a closer look at this agreement

MOTION Deputy Supervisor Lamb, second Supervisor Reding to authorize this payment through the solar escrow account.

Ayes: Reding, Lamb, Carroll, D'Alba, Hilchey

MOTION CARRIED UNANIMOUS VOTE (5-0)

ADJOURNMENT: MOTION Deputy Supervisor Lamb, second Councilman D'Alba to adjourn the meeting at 7:40 pm.

Respectfully submitted,

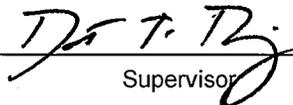
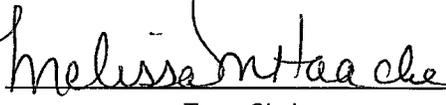
Melissa M. Haacke,
Town Clerk

Account#	Account Description	Fee Description	Qty	Local Share
		Demolition Permit	1	25.00
		GOC 2% Addt Licensing Fee	1	1,958.47
		Scrap Metal	2	160.72
	Misc	Misc	4	656.70
		Sub-Total:		\$2,800.89
A1255	Clerk Fees	Park Rental	13	325.00
		Photo Copies	71	42.00
	Conservation	Conservation	59	327.97
	Marriage License	Marriage Fee	13	227.50
	One Day Officiant License	One Day Officiant License	1	25.00
		Sub-Total:		\$947.47
A1859	Clerk Fees	Certified Copies	108	1,080.00
		Sub-Total:		\$1,080.00
A2190	Sale Cemetery Lots	Cemetery Sale of Grave	10	9,600.00
		Sub-Total:		\$9,600.00
A2192	Charges Cemetery Service	Cemetery Grave Opening	19	10,050.00
	Charges Cemetery Services	Cemetery Headstone Foundations	3	3,435.00
		Sub-Total:		\$13,485.00
A2530	Racing & Wagering	Games Of Chance	1	10.00
		Sub-Total:		\$10.00
A2544	Delinquent License	Delinquent License	39	195.00
	Dog Licensing	Female, Spayed	184	1,656.00
		Female, Unspayed	34	578.00
		Male, Neutered	189	1,701.00
		Male, Unneutered	45	765.00
		Replacement Tags	1	3.00
	Dogs	Dog Redemption	5	50.00
		Sub-Total:		\$4,948.00
A2555	Building Permit	Building Permit	29	3,960.50
		Sub-Total:		\$3,960.50
A2705	Christmas Tree	Majestic Lights Xmas Trees	98	4,900.00
		Sub-Total:		\$4,900.00
B2110	Zoning Fees	Zoning Building	4	400.00
		Sub-Total:		\$400.00

Account#	Account Description	Fee Description	Qty	Local Share
Total Local Shares Remitted:				\$42,131.86
Amount paid to:	NYS Ag. & Markets for spay/neuter program			610.00
Amount paid to:	NYS Environmental Conservation			6,947.03
Amount paid to:	State Comp For Games Of Chance			15.00
Amount paid to:	State Health Dept			292.50
Total State, County & Local Revenues:		\$49,996.39	Total Non-Local Revenues: \$7,864.53	

To the Supervisor:

Pursuant to Section 27, Sub 1, of the Town Law, I hereby certify that the foregoing is a full and true statement of all fees and monies received by me, Melissa Haacke Town Clerk, Town of Oakfield during the period stated above, in connection with my office, excepting only such fees and monies, the application of which are otherwise provided for by law.

 Supervisor	1/6/26 Date	 Town Clerk	1/6/2026 Date
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REVENUES
2025 ANNUAL CEMETERY REPORT
TOWN OF OAKFIELD
(CARY, REED AND EAST OAKFIELD)

GRAVE OPENINGS:

Full	\$4,800.00
Cremation	\$4,850.00

SALE OF PLOTS

Graves	\$9,600.00
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HEADSTONE FOUNDATIONS

\$3,435.00

VAULT STORAGE

TOTAL: \$22,685.00

Respectfully submitted,

Michael W. Schultz,
Cemetery Administrator