

**RESOLUTION NO. 7-2026—DISPOSITION OF TOWN RECORDS FOLLOW LGS-1
GUIDELINES**

Offered the following,

BE IT RESOLVED that the Town Board authorized the Records Management Officer, Melissa M. Haaacke, to dispose of records within Docuware from January 1, 2016-December 31, 2022, in accordance with NYS Archives LGS-1 guidelines.

BE IT FURTHER RESOLVED that a copy of the disposed records will be kept on file.

Second

Ayes: Reding, Lamb, Carroll, D'Alba, Hilchey
APPROVED UNANIMOUS VOTE (5-0)