

**RESOLUTION NO. 1-2026—CONTRACT FOR SHARED SERVICES**

offered the following:

**WHEREAS** the Town Board of the Town of Oakfield approves the request of the Superintendent of Highways, Michael W. Schultz, to grant the Highway Superintendent of the Town of Oakfield the power to enter contracts for Shared Services on behalf of the Town of Oakfield as it becomes necessary.

**Second:** Councilman

**Ayes:**

**APPROVED UNANIMOUS VOTE (5-0)**

**RESOLUTION NO. 2-2026—AGREEMENT FOR EXPENDITURE FOR HIGHWAY MONIES**

offered the following:

**AGREEMENT** between the Town Superintendent of Highways of the Town of Oakfield Genesee County, New York, and the undersigned members of the Town Board.

Pursuant to the provisions of Section 284 of the Highway Law, we agree that money levied and collected in the Town of Oakfield for the repair and improvements of highways, and received from the State for State Aid for the repair and improvements of highways, shall be extended as follows:

1. **GENERAL REPAIRS.** The sum of \$74,000.00 shall be set aside to be expended for primary work and general repairs upon 20.21 miles of town highways, including sluices, culverts, and bridges having a span of less than five feet and boardwalks or the renewal thereof.
2. **PERMANENT IMPROVEMENTS.** The following sums shall be set aside to be expended for the permanent improvements of town highways:
  - a. On the road commencing at ALL TOWN OWNED ROADS, a distance of 20.21 miles. There shall be expended not over the sum of \$123,391.00.

Executed in triplicate on this 13<sup>th</sup> day of January 2026

Supervisor \_\_\_\_\_ Councilperson \_\_\_\_\_

Councilperson \_\_\_\_\_ Councilperson \_\_\_\_\_

Councilperson \_\_\_\_\_

Town Superintendent of Highways \_\_\_\_\_

Witnessed by Town Clerk \_\_\_\_\_

Dated January 13, 2026

NOTE: This Agreement should be signed in triplicate by a majority of the Town Board and by the Town Superintendent of Highways. One copy must be filed in the Town Clerk's office, one in the County Superintendent of Highway's office, and one retained by the Superintendent of Highways.

**Second:** Councilman

**Ayes:**

**CARRIED UNANIMOUS VOTE (5-0)**

**RESOLUTION NO. 3-2026—2025 ANNUAL CEMETERY REPORT**

offered the following:

**BE IT RESOLVED** the Town Board of the Town of Oakfield accepts the 2025 Cemetery report as submitted and attached hereto.

**Second:**

**Ayes:**

**CARRIED UNANIMOUS VOTE (5-0)**

**RESOLUTION NO. 5-2026—REQUEST FOR HIGHWAY SCHOOL**

offered the following:

January 13, 2026

Request for Schools:

Superintendent of Highways, Michael W. Schultz requests Town Board approval to attend Highway Superintendents Schools, Highway Superintendents Fall Conference and any other school, seminar or training sessions pertaining to the position of Town of Oakfield Superintendent of Highways.

Michael W. Schultz

Town of Oakfield

Superintendent of Highways

**Second:**

**Ayes:**

**CARRIED UNANIMOUS VOTE (5-0)**

**RESOLUTION NO. 6-2026—TRANSFER INTO HIGHWAY EQUIPMENT RESERVE**

offered the following:

**WHEREAS** the Highway Department, being conscious of the budget, has a fund balance for the year 2025.

**NOW, THEREFORE, BE RESOLVED** THAT the Town Board of the Town of Oakfield authorizes \$50,000.00 (From NYCLASS DA \$20,000.00 and NYCLASS DB \$30,000.00) to be transferred into the Highway Equipment Reserve account of NYCLASS.

**Second:**

**Ayes:**

**APPROVED UNANIMOUS VOTE (5-0)**

**RESOLUTION NO. 7-2026—OFFICIAL UNDERTAKING OF MUNICIPAL OFFICERS**

offered the following:

**OFFICIAL UNDERTAKING OF MUNICIPAL OFFICIALS**

**WHEREAS** various sections of New York State Town Law and Public Officers Law require that certain officials execute and Official Undertaking; and

**WHEREAS** we, the Town Board of the Town of Oakfield hereby require the Supervisor, Town Clerk, Tax Collector, Town Justice, and Highway Superintendent to execute said Official Undertaking as required by said law.

**NOW, THEREFORE BE IT RESOLVED** that we, the Town Board of the Town of Oakfield approve the document entitled "Town of Oakfield Official Undertaking of Municipal Officers" as to its form and manner of execution and the sufficiency of the insurance, and

**BE IT FURTHER RESOLVED** that said Official Undertaking containing the notarized signatures of those named municipal officials be filed in the Office of the Town Clerk, as well as the original copies of the insurance policies indicating the sufficiency of the sureties to indemnify the Town against losses which may arise from failure of such officials to properly discharge their duties.

**TOWN OF OAKFIELD**

**OFFICIAL UNDERTAKING OF MUNICIPAL OFFICERS**

**WHEREAS** **Dustin T. Reding**, of the Town of Oakfield, County of Genesee, New York, has been elected to the Office of Supervisor of the Town of Oakfield, and

**WHEREAS** **Matthew A. Lamb**, of the Town of Oakfield, County of Genesee, New York, has been elected to the Office of Councilperson of the Town of Oakfield, and

WHEREAS **Peter J. Hilchey**, of the Town of Oakfield, county of Genesee, New York, has been elected to the Office of Councilperson of the Town of Oakfield, and

WHEREAS **Charles Carroll**, of the Town of Oakfield, county of Genesee, New York, has been elected to the Office of Councilperson of the Town of Oakfield, and

WHEREAS **Joel R. D'Alba**, of the Town of Oakfield, county of Genesee, New York, has been appointed to the Office of Councilperson of the Town of Oakfield, and

WHEREAS **Melissa M. Haacke**, of the Town of Oakfield, County of Genesee, New York, has been elected to the Office of Town Clerk of the Town of Oakfield, and

WHEREAS **Melissa M. Haacke**, of the Town of Oakfield, County of Genesee, New York, has been appointed to the Office of Town Tax Collector of the Town of Oakfield, and

WHEREAS **Sandra M. Baubie**, of the Town of Oakfield, County of Genesee, New York, has been appointed the office of Deputy Town Clerk of the Town of Oakfield, and

WHEREAS **Thomas A. Graham**, of the Town of Oakfield, County of Genesee, New York, has been elected to the Office of Town Justice of the Town of Oakfield, and

WHEREAS, **Randy Baker**, of the Town of Oakfield, County of Genesee, New York, has been elected to the Office of Town Justice of the Town of Oakfield, and

WHEREAS **Michael W. Schultz**, of the Town of Oakfield, County of Genesee, New York, has been elected to the Office of Superintendent of Highways of the Town of Oakfield, and

**NOW, THEREFORE**, we as respective officers above, do hereby undertake with the Town of Oakfield that we will faithfully perform and discharge the duties of our office, and will promptly account for and pay over all money or property received as a Town Officer, in accordance with the law; and

This undertaking of the Town Supervisor is further conditioned upon that he will well and truly keep, pay over and account for all money and property, including any special district funds, belonging to the Town and coming into his hands as Supervisor; and

This undertaking of the Town Clerk is further conditioned that she will well and truly keep, pay over and account for all money and property coming into her hands as such Town Clerk; and

This undertaking of the Tax Collector is further conditioned that she will well and truly keep, pay over and account for all money and property coming into her hands as such Tax Collector; and

This undertaking of the Town Justice is further conditioned that he will well and truly keep, pay over and account for all money and property coming into her hands as such Town Justice; and

The Town does and shall maintain insurance coverage, presently with NYMIR Insurance, in the sum of \$1,000,000.00 for the Tax Collector, Supervisor and Town Clerk to indemnify against losses through the failure of the officers, clerks and employees covered thereunder faithfully to perform their duties or to account properly for all monies or property received by virtue of their positions or employment, and through fraudulent or dishonest acts committed by the officers, clerks and employees covered thereunder.

Dated: January 13, 2026

Town of Oakfield

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Town Supervisor

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Town Clerk

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Tax Collector

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Town Justice

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Highway Superintendent

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Councilman

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Councilman

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Councilman

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Councilman

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Deputy Town Clerk

STATE OF NEW YORK:

:SS:

COUNTY OF GENESEE

On the \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_ before me, the undersigned, a Notary Public in and for said State, personally appeared \_\_\_\_\_, personally known to me or provided me on the basis of satisfactory evidence to be the individual whose name is subscribed to the within instrument and acknowledged to me that he/she executed the same in his/her capacity, and that by this signature on the instrument, the individual, or the person upon behalf of which the individual acted, executed the instrument.

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NOTARY PUBLIC – STATE OF NEW YORK

The Town Board of the Town of Oakfield approved the foregoing undertaking as to its form and manner and the sufficiency of the surety, by resolution adopted on January 13, 2026.

STATE OF NEW YORK:

:SS:

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NOTARY PUBLIC – STATE OF NEW YORK

The Town Board of the Town of Oakfield approved the foregoing undertaking as to its form and manner and the sufficiency of the surety, by resolution adopted on January 13, 2024.

**Second:** Council

**Ayes:**

**APPROVED UNANIMOUS VOTE (5-0)**