

**TOWN OF OAKFIELD**  
**REGULAR TOWN BOARD MEETING**  
**MAY 9, 2023**

**ROLL**

**CALL:** Supervisor Martin  
Deputy Supervisor Wolcott  
Councilman Carroll  
Councilman Kabel

**OTHERS**

**PRESENT:** Town Clerk Haacke  
Superintendent of Highways Schultz  
Assessor Flansburg  
CEO/ZEO Mikolajczyk  
Rob Crossen, Town of Alabama Supervisor

Supervisor Martin called the meeting to order at 6:30 pm; followed by the Pledge to the Flag.

**Minutes of the March 14, 2023, Regular Meeting:** **MOTION** Deputy Supervisor Wolcott, second Councilman Kabel to approve the minutes as written.

**Ayes:** Martin, Wolcott, Carroll, Kabel

**MOTION CARRIED UNANIMOUS VOTE (4-0)**

**CEO/ZEO**

Enforcement Officer Mikolajczyk' s report is available for review during regular business hours.

**ASSESSOR**

Tentative roll is done and on the website.  
Sitting with roll in various towns.  
Taxable value increased by \$9.5 million.  
It has been very quiet.

**SUPERINTENDENT OF HIGHWAYS**

**ROADWORK UPDATE**

Clean brush off side of road from wind damage.  
Painted plows.  
Wash sanders/put away.  
Picked up logs with excavator along roadside.

**BUILDINGS & GROUNDS:**

N/A

**CEMETERIES:**

2 plots sold.  
All picked up.  
Rolled cemeteries.  
Started mowing.

**PARKS:**

Rolled parks.  
Park bathrooms will be open from 8am-4pm on my watch; then I will have sign out sheet for LL.  
If this doesn't work, I did get price quotes on Port-a-potties.  
Creekside \$1500 for two for 5 months.  
Reliable \$2600 with a handicap 5 months.  
Painted the bathrooms.

**EQUIPMENT UPDATE:**

202 fixed for now.

**LIBRARY:**

N/A

**MISCELLANEOUS:**

Looking into cameras to the park with Melissa & Tom  
Took two loads of tire to Geiter Done of WNY  
2.5 ton of tire came to \$598.00 this was generated by Earth Day (12 from Earth Day)

**TOWN CLERK**

**ABSTRACT 4-2023—MOTION** Councilman Kabel, second Councilman Carroll to authorize the following:

**April**

General Fund	2723-2749	\$22,832.44
Part Town B	308-311	\$ 2,677.93
Highway DA	946-948	\$ 4,844.05
Highway DB	414	\$ 783.39
	TOTAL	\$31,137.81

**May**

General Fund	2750-2771	\$13,457.32
Part Town B	313-317	\$ 2,305.42
Highway DA	949-958	\$40,682.45
Highway DB	312 & 415 (transfer)	\$ 974.34
	TOTAL	\$57,419.53

**Ayes:** Martin, Wolcott, Carroll, Kabel

**MOTION CARRIED UNANIMOUS VOTE (4-0)**

**SIGN INFRONT OF BUILDING**

The sign board has not worked for a couple months, in that we cannot add or delete anything because the radio communication mechanism has failed. The cost to replace the radio with Skylight

Signs, the company from which the sign was purchased, is \$1,386.00. This is tabled until June to see if there is a less expensive way to correct the situation.

**PROPOSAL FOR ADDITIONAL CAMERA IN BACK OF TOWN BUILDING, ADD A FOB READER TO TOWN CLERK'S DOOR, AND ADD CAMERA TO THE TOWN PARK DUE TO VANDALISM**

A proposal was received from Security 101 for the three items listed above. **MOTION** Councilman Carroll, second Deputy Supervisor Wolcott to approve the camera in the back of the Town Building and adding the FOB ready to the Town Clerk's door. More research needs to be done for the cameras in the park due to the cost. The funds to pay for this will come from ARPA funds.

**Ayes:** Martin, Wolcott, Carroll, Kabel

**MOTION CARRIED UNANIMOUS VOTE (4-0)**

**RESOLUTION NO. 21-2023—CATERPILLAR LOADER 930M HL**

Councilman Kabel offered the following:

**BE IT RESOLVED** that Caterpillar Loader 930M HL is expected to be delivered to the Town of Oakfield Highway Department in January 2024 in keeping with the lease agreements.

**BE IT FURTHER RESOLVED** that at the time of delivery, a payment of \$28,618.00 will be due.

**Second:** Councilman Carroll

**Ayes:** Martin, Wolcott, Carroll, Kabel

**CARRIED UNANIMOUS VOTE (4-0)**

**PROPOSED LOCAL LAW 1-2023—LOCAL LAW PURSUANT TO NOTICE OF HIGHWAY DEFECTS—MOTION**

Councilman Carroll, second Councilman Kabel to introduce the proposed local law and set a Public Hearing for June 13, 2023, at 6:15 pm.

**Ayes:** Martin, Wolcott, Carroll, Kabel

**MOTION CARRIED UNANIMOUS VOTE (4-0)**

**SWITCHING FROM VERIZON LANDLINES TO INTERNET PHONE SERVICES**

**MOTION** Councilman Carroll, second Deputy Supervisor Wolcott to agree to the terms and conditions of services with Waddell Solutions Group to switch from Verizon land line to an internet provider for all lines except the court fax line.

**Ayes:** Martin, Wolcott, Carroll, Kabel

**MOTION CARRIED UNANIMOUS VOTE (4-0)**

**RESIGNATION OF BEN KABEL FROM THE ZONING BOARD OF APPEALS—MOTION** Deputy Supervisor Wolcott, second Councilman Carroll to accept with regret the resignation of Ben Kabel from the Zoning Board of Appeals effective March 20, 2023.

**Ayes:** Martin, Wolcott, Carroll, Kabel

**MOTION CARRIED UNANIMOUS VOTE (4-0)**

**RESOLUTION NO. 22-2023—AUTHORIZATION FOR REPRESENTATIVE TO EXECUTE THE ENGINEERING PLANNING GRANT (EGP) AGREEMENT**

Councilman Kabel offered the following:

**NOW, THEREFORE, BE IT RESOLVED** that the Town Supervisor, Matthew E. Martin is authorized to execute a Grant Agreement with the NYS Environmental Facilities Corporation and any and all other contracts, documents, and instruments necessary to bring about the project and to fulfill the Town of Oakfield's obligations under the Grant Agreement.

**Second:** Councilman Carroll

**Ayes:** Martin, Wolcott, Carroll, Kabel

**CARRIED UNANIMOUS VOTE (4-0)**

#### **WASTEWATER INFRASTRUCTURE ENGINEERING PLANNING GRANT (EPG)**

The Town Supervisor will execute the budget and the Environmental Facilities Corporation Certification for Architectural/Engineering Services Procurement for Federally Funded Projects.

#### **FEMA CALL ON DECEMBER STORM**

Superintendent Schultz and Town Clerk Haacke have been working with FEMA to get funds for the December snowstorm. Another phone call will be on May 11, 2023, at 9:00 am.

#### **SUPERVISOR**

**MOTION** Deputy Supervisor Wolcott, second Councilman Kabel to accept the Supervisor's report as submitted.

**Ayes:** Martin, Wolcott, Carroll, Kabel

**MOTION CARRIED UNANIMOUS VOTE (4-0)**

#### **RESOLUTION NO. 23-2023—CLOSING THE ELROY D. PARKINS PARK FOR THE HOURS OF YOUTH RECREATION**

Councilman Carroll offered the following:

**BE IT RESOLVED**, that with the YMCA running the Youth Recreation program for the 2023 year, the YMCA has requested to reserve the park privately for the dates of July 10, 2023, to August 11, 2023, from the hours of 8:30 am-1:30 pm.

**BE IT FURTHER RESOLVED** that the large driveway/parking lot will be closed during the above-mentioned dates and times, to ensure the safety of all registered children of the program.

**Second:** Councilman Kabel

**Ayes:** Martin, Wolcott, Carroll, Kabel

**APPROVED UNANIMOUS VOTE (4-0)**

#### **NEW BUSINESS**

The carpets were cleaned throughout the building, everything looks good. May consider doing it once per year.

Cemetery clean-up scheduled for May 20<sup>th</sup> at Cary Cemetery at 8:30 am.

#### **RESOLUTION NO. 24-2023—WALKING PATH IN ELROY D. PARKINS PARK**

Deputy Supervisor Wolcott offered the following:

**BE IT RESOLVED** that a walking path will be installed in Elroy D. Parkin's Park around the perimeter, by Town Forces and all work paid for by ARPA funds.

**Second:** Councilman Kabel

**Ayes:** Martin, Wolcott, Carroll, Kabel

**APPROVED UNANIMOUS VOTE (4-0)**

**ADJOURN—MOTION** Councilman Kabel, second Councilman Carroll to adjourn the meeting at 7:33 pm.

Respectfully submitted,

Melissa M. Haacke,  
Town Clerk